

RULES & REGULATIONS OF THE WINDSOR CEMETERY COMMISSION

The Rules and Regulations are adopted by the Windsor Cemetery Commission intending to assure equality and the attractive and harmonious maintenance of the Windsor municipal cemeteries.

1. ELIGIBILITY FOR PURCHASE

To be eligible to purchase plots (that is, a right of burial) in one of the Town's cemeteries, a person must be a full-time resident of Windsor at the time of purchase. Alternatively, a person must have been a full-time resident of Windsor for a minimum of 10 years.

The number of plots that can be purchased can be no more than the number of full-time residents of the immediate family.

The purchase of plots is an agreement to use the plot for the purposes of burial following these rules and regulations. It is not a record of ownership of land.

2. BUY-BACK OF PLOTS

Upon written request of the owner, the Cemetery Commission may agree to repurchase an unused plot for the same sum originally paid for the plot. The owner must deliver a signed copy of the documentation of purchase. The Commission has no obligation to buy back plots.

3. LOT SIZE

A basic lot is 4' x 10'. Multiple of the basic lot are 8' x 10', 12' x 10' and so on. The Commission will assign lots at its discretion.

To conform with adjacent plots in some cemeteries, the lots may be only 4' x 10'.

4. USE OF LOTS

A 4' x 10' lot will accommodate one burial and two cremations, or six cremations.

Burials are limited to people listed on the application or family members with the same last name as one of the people on the application. A distant family relative may be buried in an existing family lot, where available, with the permission of the existing family.

A marker indicating who is buried in a plot is required to be placed within the plot.

5. MARKERS

Every lot shall have its boundaries marked by four (4) approved and initialed corner markers. Adjacent lots with the same family surname may have markers installed or relocated to include all lots.

The Sexton shall approve the placement and be responsible for the installation of corner markers.

A document showing purchase of the lot will not be issued until the corner markers are in place or proof of their purchase is provided.

6. FOUNDATIONS

The purchaser of the lot will be responsible for the cost of the foundation. The Cemetery Commission shall approve the foundation.

7. MEMORIALS

The Commission has the right to disapprove any plan or design for a memorial deemed unsuitable for the lot upon which it is to be placed. The maximum size of a memorial for a single lot is 22" deep x 48" wide x 40" high.

8. CONDITION OF MEMORIALS

If, in the judgment of the Commission, a memorial is unsightly or dangerous, the Commission, may after notice to the owner, correct the condition or remove the memorial at the expense of the owner. Such notice shall be given by certified mail. The Commission will not be liable for any damage done to monuments.

9. IMPROPER MONUMENT OR EFFIGY

Any monument, structure or inscription placed on a lot which is determined by the Commission to be improper or offensive shall be removed by the owner. If the owner fails to do so, after a certified mail notice, it shall be removed by the Commission at the owner's expense.

10. PERMANENT PLANTINGS

There will be no permanent planting of trees or shrubs allowed.

11. FLOWERS AND CONTAINERS

Seasonal decorations of all types must be removed after a reasonable interval as determined by the Commission. Planting annual flowers on lots are encouraged provided they are neatly maintained. The Commission will not be liable for any damage done to ornaments or other personal items placed on the gravesite.

12. ALTERATIONS OF LOT GRADE

The grade or surface of lots shall not be altered without prior approval of the Cemetery Commission.

13. SALE OF LOTS

Sale of lots in Windsor Cemeteries shall be by the Commission only. If any owner determines not to utilize any lot, that lot shall be returned by the owner to the Commission and the price they paid for the lot refunded. Lot owners shall not privately sell lots.

Any lots purchased in the Shaw and the Bush Cemeteries after May 1, 1993 and (except with the Commission's permission) in the Hill Cemetery after March 1, 1996 may only be used for cremation.

14. FUNDS RECEIVE BY THE COMMISSION

All funds received by the commission for the sale of lots in the Windsor Cemeteries shall be immediately turned over to the Town Treasurer.

15. AMENDMENTS OF RULES AND REGULATIONS

These rules and regulations may be amended by a vote of the Commission members.

Last edited August 28, 2026